

# SHASTA PUBLIC LIBRARIES

## CITIZENS ADVISORY COMMITTEE

Redding Library Community Room, 1100 Parkview Avenue, Redding, California

Wednesday, April 1, 2009

### MINUTES

#### 1. Roll Call:

The regular meeting of the Library Advisory Committee was called to order by Chair Peggy O'Lea at 4:00 p.m. on Wednesday, April 1, 2009, with the following Committee Members present: Steve Brewer, Connie Cleckler, Elaine Grossman, and Patte Jelavich. Also in attendance were Library Director Jan Erickson, Library Administrative Assistant Margaret Haas, and City of Redding Community Services Director Kim Niemer.

#### 2. Public Comment:

None

#### 3. Consent Calendar:

##### a. Corrections made to Minutes from meeting held: March 4, 2009

No corrections recommended.

Chair O'Lea asked for a motion to approve the minutes.

Mr. Brewer made the motion to approve.

Second: Ms. Grossman

Ayes: All

Chair O'Lea stated motion carried.

#### 4. Consideration of Recommendation for a smoke-free Library campus:

Ms. Niemer presented the Committee with a staff report on the consideration of creating a smoke-free campus at the Redding Library. In this report Ms. Niemer went over some background information as well as some pros and cons of this issue. In March of 2008, the Library Advisory Committee recommended to the City of Redding an amendment to the Redding Municipal Code that would prohibit smoking within 60 feet of the entry to the Redding Library. Ms. Niemer believes there has been some improvement but there are still complaints about the smoking and the litter it creates.

Ms. Niemer and Director Erickson conducted some research of other California libraries and their smoking policies. Only a few libraries are smoke-free campuses and the majority of those libraries are in cities that have a no smoking policy for all public buildings including parks. It is, however, a movement that is gaining greater momentum.

If the Library Advisory Committee decides to move forward with a request for a smoke-free campus, that request first goes before the Redding Library Municipal Board and then it will go before the City Council. Shasta County's Tobacco control Officer, Mr. Steve Layton, stated he would be willing to assist in education and implementation of a new non-smoking policy.

Director Erickson reported that smokers in front of the Library continue to be an ongoing problem. Erickson added that in her research of other California libraries with smoke-free campuses, the library directors have said that having a smoke-free campus made it easier for staff to enforce because it is a clear cut rule.

Input from members of the public on the smoking issues included the following:

Ms. Christy Largent said that a smoke free campus sets a better example to families and children attending the Library and creates a more wholesome environment and she would like to see the Library further empower that message.

Ms. Jane Bailey was in favor of a total ban as well because of the health and litter issue smoking creates.

Ms. Elaine Kavanaugh stated that she was also in favor of a smoke-free campus and feels it would be easier for staff to enforce.

Mr. Ron Largent was also in agreement that it would be easier to enforce a non-smoking campus and that such a ban would be good for the Library and the community. He also wanted to see more enforcement of the existing rules.

Shasta County Tobacco Control Officer, Mr. Steve Layton, suggested that better signage and word of mouth would be helpful should the Library become a smoke-free campus.

Mr. Layton also offered his services to assist the Library if it moves in that direction.

Chair O'Lea asked that a motion be put forth to make the Redding Library Campus smoke-free.

Ms. Cleckler said "I so move".

Second: Ms. Jelavich

Ayes: All

Chair O'Lea stated motion carried.

## **5. Director's Report and Statistics:**

Director Erickson briefly went over some of the Library activities for the month of March as stated in her report. Some of the highlights included the "Author Talk" on March 28, 2009, featuring Franz Wisner who discussed his new book *"How the World Makes Love: and What it Taught a Jilted Groom"*.

The Redding Library also partnered with *Healthy Shasta* and U.C Davis Extension to present three consecutive "*Healthy Mondays*". There were 254 people who signed up for this highly successful series.

Looking forward to April, staff is anticipating a very busy month. April is National Poetry Month and the week of April 12th is National Library Week. April 19th begins National Volunteer Week during which the Library will host our annual Volunteer Appreciation Luncheon on April 22nd.

Programs coming up in April include *Musical Tuesdays* held on the first Tuesday of the month. April's featured group is Belle Voci singing songs from the Elizabethan era. Robert H. Hirst, curator of the Mark Twain papers at U.C. Berkley will be speaking on "*More Tales from the Mark Twain Papers*" on April 25th and on April 29th the Redding Library will host another "*Author Talk*" featuring Molly Gloss, who will be discussing her latest book *The Hearts of Horses*.

On April 14<sup>th</sup> Director Erickson will be traveling to Sacramento to represent the Library at Legislative Day.

The 2009/2010 Shasta Public Libraries "*Wish List*" was reviewed by representatives from the various Friends groups, the Shasta Library Foundation, Ms. Niemer from the City of Redding, and the staff of the Library. Among other items included on the list, the Redding Library staff will be receiving an upgraded Vocera product. Vocera is a mobile device staff uses to communicate with one another throughout the Library. The Anderson Library will receive a new photo copy machine. The Redding Library will be able to purchase two wall mounted directories and display racks. The Friends' Budget committee is currently considering financial support of several "*Wish List*" items including the renewal of the *Novelist* and *Ancestry* databases. Staff is very grateful to those organizations that provide financial support for the "unfunded" needs of the Libraries.

Ms. Cleckler asked if the Network consolidation mentioned in the Director's report would come at a cost to the Shasta Public Libraries. Director Erickson replied there would be no additional cost and that the consolidation would provide greater buying power to the member libraries for purchases and in negotiating contracts.

Ms. Cleckler also asked if the number of missing CD's and DVD's was still high. Director Erickson replied that the numbers for missing DVD's are still high. A subscription to *Overdrive* would help solve this problem since digital data would be downloaded.

Ms. Jelavich mentioned that perhaps the Library could provide a link on its website that would guide users to libraries with access to materials that are public domain.

In closing, Director Erickson said the Library remains very busy. She thanked Ms. Haas for her work in keeping the Meeting Rooms reservations running smoothly. From January

through March 2009 the Library received 603 requests for use of the public rooms, of which 558 reservations were accepted.

Ms. Niemer added that Director Erickson and she would be presenting the Shasta Public Libraries Annual Report to the Shasta County Board of Supervisors on Tuesday, April 7, 2009. The Parkview crosswalk project is back on the table and will be addressed sometime this year. Ms. Niemer also mentioned that the request for either the repair or replacement of the Anderson Library sign should also be given to Elaine Grossman who will contact the County of Shasta Building Maintenance Division.

**6. Committee Comments:**

Chair O'Lea asked about the plans for the distribution of Café equipment. Ms. Niemer replied that currently there are no specific plans for this equipment and that the Bunn coffee machine would stay with the Library. The Friends of the Shasta County Libraries will hold the official contract for the vending machines with proceeds going to the Literacy program.

Ms. Cleckler asked about creating a "*Wish List*" of building maintenance needs for the Burney Library. Ms. Niemer suggested that Ms. Cleckler compile a list and give it to Library Advisory Committee Member and Shasta County Analyst, Elaine Grossman. Ms. Niemer also mentioned that the request for either the repair or replacement of the Anderson Library sign should be given to the County of Shasta Building Maintenance as well.

Ms. Grossman told the Committee that any calls to County Building Maintenance for repairs or expansion plans would be billed to the Library. However, the Burney and Anderson Libraries may call her directly for assistance.

**7. Adjournment:**

The Committee adjourned at 5:12 p.m.