

Library Advisory Committee  
Regular Meeting  
Redding Library Community Room  
1100 Parkview Avenue  
Redding, California  
August 1, 2007, 4:00 p.m.

## MINUTES

### 1. Roll Call

The meeting was called to order at 4:03 p.m. with the following Committee Members present: Elaine Grossman, Connie Cleckler, Missy McArthur, and Chair Peggy O'Lea. Also present were Acting Library Director Linda Mielke and Assistant City Manager Randy Bachman. Committee Member Patte Jelavich arrived at 4:08 p.m.

### 2. Public Comment

Doug Bennett questioned the value of the Library Advisory Committee if the Library Board of Trustees ignores the Committee's recommendations as they did in regard to the Internet and Computer Use Policy. He also questioned how the implementation of the Internet and Computer Use Policy was going to be affected by the staff.

### 3. Consent Calendar

Approval of the consent calendar was moved, seconded, and passed unanimously with minor changes to the June 6, 2007, minutes.

### 4. Staff Items

#### 4.a. Interim Director's Report

Linda Mielke went over her written report. She also noted that the Library had been extremely busy and that Harry Potter and other popular books are simply flying off the shelves. She stated that the Shasta Public Libraries membership to the North State Cooperative Library System had been accepted. She updated the Committee on the "Hot Off The Press" program. She discussed with the Committee issues in her report regarding theft. According to Ms. Mielke, although some Library materials are being stolen, she does not believe that the number is outside of the norm for similar libraries. It was agreed that City of Redding staff and LSSI staff would work on potential solutions to curb the theft of materials in the future, particularly CDs and DVDs. The Committee requested that in her next Library Director's report that Ms. Mielke provide a summary of the Summer Reading Program. Ms. Mielke indicated that the item would be included in the report in September.

#### 4.b. Report from Library Outreach Coordinator Janice Powell on "Big Read Shasta"

Ms. Powell provided an agenda and supporting documents outlining the significant number of activities planned as part of the Big Read Shasta event in October. The book selected for the Big Read program is "To Kill a Mockingbird" by Harper Lee, and they are planning activities every day

of the month. The Committee noted that it is a very ambitious and comprehensive program and thanked staff for their efforts.

#### **4.c. Preplanning for Long-Range Strategic Plan**

The Committee and staff had a general discussion about the process for strategic planning. The Committee appointed a sub-committee of Elaine Grossman and Patte Jelavich to work on pre-planning for the strategic planning effort.

#### **4.d. Second Quarter Financial Report**

Interim Director Mielke noted that the second quarter financial report was in the packet for the Committee's information. A change was made to the written report by Ms. Mielke, adding that an additional \$30,000 had been spent on Library materials that was not reflected in the report.

### **5. Committee Issues**

#### **5.a. Reduction of WalMart Funding**

Chair O'Lea noted that she had put this on the agenda due to some discussions about the potential impact of the reduction in funding from WalMart for the operation of the Anderson Library. Assistant City Manager Bachman reminded the Committee that the budget for the branch libraries is extremely tight and that the budget contemplates a total of \$10,000 this fiscal year in grants and other donations for operation of the Anderson Branch. Because the WalMart grant is only \$5,000, that does leave a shortfall. Mr. Bachman noted that should additional grant funding not be received, the reduction would come out of the materials budget for the branch libraries, which is already fairly thin.

#### **5.b. Expansion of Tiger Field and Potential Impact on Library Parking**

Assistant City Manager Bachman stated that this potentially could have been a concern for the Library in working out parking and other issues should a minor league baseball team begin playing at Tiger Field. He noted that there is no specific proposal on the table right now for that to occur and that there will be plenty of time for the Library Advisory Committee to engage should discussions become more serious about minor league baseball in Redding.

### **6. Future Agenda Items**

### **7. Adjournment**

There being no further business, the meeting was adjourned.

Peggy O'Lea, Acting Chair